



The Jitsu Foundation

Instructor's Code of Practice

Instructor

In taking on the role of an instructor with the Jitsu Foundation, instructors must uphold the values and philosophies of the Foundation. Endeavouring at all times to teach, to the best of their ability, in a non discriminatory way, all people who wish to learn the art of Jitsu. Instructors have ultimate responsibility for all the duties listed below and must abide by the rules and regulations of the Jitsu Foundation at all times.

Duties and Legal Responsibilities

- Instructors must ensure that if a child makes a disclosure to them they follow the guidelines in the Child Protection Policy including completing the Child Protection Incident Form and forwarding this either by post to: Gareth Horgan, Confidential, The Jitsu Foundation Ltd, PO Box, Bath, BA1 0QD or by email to gareth@jitsufoundation.org
- Instructors must ensure that no one, including brown belt and above, steps on to their mat without having confirmation that they have current membership with the Jitsu Foundation.
- Instructors must ensure that neither they nor their students make visits to clubs without either informing the instructor of the club being visited or bringing their membership card with them. When informed of a visitor instructors must seek confirmation of current membership from tjf@jitsufoundation.org or by calling 0844 571 4412 and where the visitor is to teach confirmation of a mandate to teach from www.jitsufoundation.org/mandatedinstructors.asp
- Instructors must ensure that all students complete a licence application form prior to training.
- Instructors must ensure that all students have paid their licence fee after two weeks training or earlier and remove those who have not from the mat.
- Instructors must ensure records of all injuries are kept and that if attention by a medical professional was required or recommended an incident report form is filled out and forwarded either by post to: The Jitsu Foundation Ltd, PO Box, Bath, BA1 0QD or by email to tjf@jitsufoundation.org.
- Instructors must ensure that **good practice** as indicated in [the Foundation safety policy](#) is adhered to at all times, by themselves and all members under their immediate supervision.
- Instructors must ensure that students complete the required Instructor and First Aid courses prior to their gradings.
- Instructors must ensure that student wears a white judogi and Foundation badge

If the lead club instructor

- Instructors must take ultimate responsibility for overseeing the management of the club.
- Instructors must ensure that the club is represented as best as possible at competitions and events and encourage students to attend courses wherever possible.
- Where possible, instructors should attend all gradings, courses and national events where the club is represented.

If involved with Junior Jitsu ensuring that all requirements and good practice as indicated in [the Jitsu Foundation Child Protection Policy](#) are adhered to by themselves and all members under their immediate supervision.

Duty of Care

- Instructors must respect the rights, dignity and worth of every person and treat everyone equally within the context of Jitsu.
- Instructors must place the well being and safety of the student above the development of performance. They should follow all guidelines laid down by the Jitsu Foundation and hold up to date instructor qualifications, a current "licence", teaching mandate, attended a recognised first aid course and insurance cover.
- Instructors must develop an appropriate working relationship with students (especially children), based on mutual trust and respect. Instructors must not exert undue influence to obtain personal benefit or reward.
- Instructors must encourage and guide students to accept responsibility for their own behaviour and performance.
- Instructors must ensure the activities they direct or advocate are appropriate for the age, maturity experience and ability of the individual.
- Instructors should, at the outset, clarify with students (and where appropriate parents) exactly what is expected of them and what students are entitled to expect from their coach.
- Instructors should cooperate fully with other specialists (eg. Other instructors, sports scientists, doctors, physiotherapists) in the best interests of the student.
- Instructors should always promote the positive aspects of Jitsu (eg. etiquette and discipline) and never condone violations or the use of prohibited substances.
- Instructors must consistently display high standards of behaviour and appearance.
- Techniques taught to juniors must follow the instructions of the Juniors Syllabus Document 1999 or subsequent versions.